

Recap of the County Commissioners Meeting April 1, 2021.

Commissioner Douglas, present; Commissioner Coppeler, present; Commissioner Stahl, present.

10:00 a.m. – Elected Officials and Department Heads Weekly Update. Update from Board of Health on current COVID statistics and vaccine clinics and Riverview Healthcare Campus testing and visitation.

10:30 a.m. – Engineer's Monthly Updated. Salt barn site work; striping program with Lucas County; upcoming road widening projects; various ditch project updates and 6-year review process; traffic study; ODOT project right-of-way; and new staff member.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the minutes of the March 25, 2021 meeting are approved. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the requests for travel expenses be approved. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners accept the letter of resignation from Donna Boggs as a Custodial Worker effective March 30, 2021. This action is taken upon the recommendation of the Facilities Superintendent. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners award the bid for the CDBG Village of Genoa ADA Curb Ramp Replacement Project to Quinn Concrete Construction with the low bid of \$44,095.50 and authorize the president of the Board to sign the Notice of Award. This action is taken upon the recommendation of the Director of the Regional Planning Commission. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Commissioners authorize the president of the Board to sign the Bureau of Workers' Compensation application for group retrospective rating program for Ottawa County for the policy year beginning January 1, 2022. This action is taken upon the recommendation of the Human Resource Director. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Commissioners authorize the president of the Board to sign the CCAO Workers' Compensation Group Retrospective Rating Plan Agreement for plan year 2022. This action is taken upon the recommendation of the Human Resource Director. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the president of the Board to sign the Civica supply, implementation and support contract with the County Auditor. The contract is to upgrade the current payroll and finance system and is in the amount of \$115,983. This action is taken upon the recommendation of the County Auditor and approved by the Prosecuting Attorney. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the signing of a Purchase of Service Contract on behalf of the Ottawa County Department of Job and Family Services with Black & White Transportation to provide transportation assistance for eligible individuals to meet family reunification or non-emergency medical transportation to Medicaid covered appointments. This contract is effective April 1, 2021 through March 31, 2022 and shall not exceed \$10,000.00. This action is taken upon the recommendation of the Director of the Department of Job and Family Services. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

The Board of Ottawa County Commissioners has elected to maintain a full record of its proceedings by electronic means

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the signing of a Purchase of Service Contract on behalf of the Ottawa County Department of Job and Family Services with D & D Rides to provide transportation assistance for eligible individuals to meet family reunification or non-emergency medical transportation to Medicaid covered appointments. This contract is effective April 1, 2021 through March 31, 2022 and shall not exceed \$10,000.00. This action is taken upon the recommendation of the Director of the Department of Job and Family Services. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the hiring of Julie Sigurdson for the position of Senior Resource contingency meal driver effective April 2, 2021 at a rate of pay of \$10.00 per hour. This action is taken upon the recommendation of the Director of Senior Resources. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the president of the Board to sign the proposal with SC Strategic Solutions to provide scanning services for large format and blueprint documents for the Building Inspection Department. The proposal shall not exceed \$33,760. This action is taken upon the recommendation of the Chief Building Official. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the president of the Board to sign a revision to the Publishing Service Agreement between Senior Resources and Liturgical Publications, Inc. for publishing of the Senior Moments Newsletter at no cost to the County for an additional three (3) years. This action is taken upon the recommendation of the Director of Senior Resources. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners set a bid opening date of April 22, 2021 at 11:15 a.m. at which time bids received will be opened for the Eppling Ditch Rehabilitation Project. This action is taken upon the recommendation of the County Engineer. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners set a bid opening date of April 27, 2021 at 11:00 a.m. at which time bids received will be opened for the Catawba Avenue CR#215 Improvement Project. This action is taken upon the recommendation of the County Engineer. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners adopt Resolution No. 21-15 approving the use of submerged lands for Summer Breeze Association along Lake Erie, Portage Township, Ohio. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners adopt Resolution No. 21-16 fixing the 11th day of May 2021 at 1:30 p.m. as the date of view and the 10th day of June at 5:00 p.m. as the first hearing on the filing of a petition to vacate Seaman Ditch in Bay Township. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners adopt Resolution No. 21-17 fixing the 11th day of May 2021 at 1:45 p.m. as the date of view and the 10th day of June at 5:30 p.m. as the first hearing on the filing of a petition to vacate Hopfinger East Ditch in Bay Township. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

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It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners adopt Resolution No. 21-18 fixing the 11th day of May 2021 at 2:00 p.m. as the date of view and the 10th day of June at 6:00 p.m. as the first hearing on the filing of a petition to vacate Hopfinger West Ditch in Bay Township. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners adopt Resolution No. 21-19 authorizing the use of motor vehicle license funds as requested by the Village of Oak Harbor. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners adopt Resolution No. 21-20 authorizing the use of motor vehicle license funds as requested by the Village of Genoa. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Ottawa County Voucher Report dated March 25, 26 and 29, 2021 in the total amount of \$323,312.74 be approved for payment and that the County Auditor be authorized to issue the warrant on the County Treasury for payment of same. Be it further authorized that the attached Then and Now voucher(s) are also approved. The voucher reports are available for review in the office of the Ottawa County Commissioners until the retention period has expired in accordance with the Records Retention Schedule. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler seconded by Commissioner Stahl that the Board of Ottawa County Commissioners hereby authorize transfers and appropriations as requested by OCTA, Sheriff and Auditor. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

1:30 p.m. – Airport Expansion – Growth Discussion. Provided information on needed expansion for utilities, T-hanger space; transient large hanger space, and renovations to the equipment building and potential funding sources.

County Administrator/Clerk provided the following updates: budget change requests; custodial rate of pay; stepping up survey; agreements signed; Davis-Besse exercise participation; Toledo Chamber mail processing resolution; and upcoming meetings.

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