

Recap of the County Commissioners Meeting May 11, 2021.

Commissioner Douglas, present; Commissioner Coppeler, present; Commissioner Stahl, present.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the minutes of the May 6, 2021 meeting are approved. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the requests for travel expenses be approved. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners enter into an agreement for the 2021 Marine Patrol Assistance Program. This agreement is between the State of Ohio and Ottawa County. The agreement is in the amount of \$28,992.89. The State's portion is \$21,744.67 and the local match is twenty-five percent of the total program cost. This action is taken upon the recommendation of the Ottawa County Sheriff. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the president of the Board to sign the Merchant Processing Agreement with Payroc who will provide card processing services for the iWorQ software vendor for Building Inspection. Contractors utilizing this service will pay the service fee of 3.25% or a minimum fee of \$2.00 on each transaction. This action is taken upon the recommendation of the Chief Building Official and as approved by the Prosecuting Attorney as a sole source provider. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the hiring of Garrett Hirt, effective May 24, 2021 and Brenen Ish, effective June 1, 2021 for the Summer Seasonal Laborer positions. The rate of pay will be \$13.62 per hour. This action is taken upon the recommendation of the Sanitary Engineer and is contingent upon the successful completion of a criminal background check, Bureau of Motor Vehicle driving check and a pre-employment drug test. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the president of the Board to sign the Memorandum of Understanding with the Mental Health & Recovery Board of Erie and Ottawa Counties. This MOU provides funding for Intense Behavioral & Crisis Therapy for Wraparound Youth and Families. The MOU shall not exceed \$31,000.00 and is for the period of July 1, 2021 to June 30, 2022 unless terminated earlier. This action is taken upon the recommendation of the Director of the Family & Children First Council. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

The Board of Ottawa County Commissioners has elected to maintain a full record of its proceedings by electronic means

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Commissioners reject the sole bid received on April 27, 2021 for the Catawba Avenue CR#215 Improvement Project due to a calculation error causing their bid to now be in excess of 110% of the Engineer's estimate. The project will be re-bid. This action is taken upon the recommendation of the County Engineer. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners set a re-bid opening date of May 27, 2021 at 11:30 a.m. at which time bids received will be opened for the Catawba Avenue CR#215 Improvement Project. This action is taken upon the recommendation of the County Engineer. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler seconded by Commissioner Stahl that the Board of Ottawa County Commissioners authorize the president of the Board to sign the Sub-grant Award Agreement with the Office of Criminal Justice Services for the Ottawa County Regional Task Force grant. The total amount of the grant including cash match is \$34,377.80 for the period of January 1, 2021 to December 31, 2021. This action is taken upon the recommendation of the Prosecuting Attorney. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Ottawa County Voucher Report dated May 6, 7 and 10, 2021 in the total amount of \$416,648.85 be approved for payment and that the County Auditor be authorized to issue the warrant on the County Treasury for payment of same. Be it further authorized that the attached Then and Now voucher(s) are also approved. The voucher reports are available for review in the office of the Ottawa County Commissioners until the retention period has expired in accordance with the Records Retention Schedule. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler seconded by Commissioner Stahl that the Board of Ottawa County Commissioners hereby authorize transfers and appropriations as requested by the Park District. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners accept the April 2021 Monthly Financial Report as submitted. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

10:00 a.m. – Soil & Water Conservation Update. Update on storm water permit process; H2O projects and funds for staff; ongoing ditch maintenance projects and working with County Engineer for 6-year reviews; and upcoming SWCD events.

10:30 a.m. – Sheriff Monthly Update. Noticeable traffic increase and grant application for jail funding.

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11:00 a.m. – Sanitary Engineering Bi-Weekly Update. It was moved by Commissioner Stahl and seconded by Commissioner Coppeler that the Board of Ottawa County Commissioners enter into executive session at 11:10 a.m. to discuss employment of personnel in the Sanitary Engineering Department. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It was moved by Commissioner Coppeler and seconded by Commissioner Stahl that the Board of Ottawa County Commissioners return to open session from executive session at 11:21 a.m. Vote on Motion: Donald A. Douglas, yes; Mark E. Coppeler, yes; Mark W. Stahl, yes.

It being the hour of 11:30 a.m., the time set by the Board of Ottawa County Commissioners for the bid opening for the West Catawba Road Improvement Project one bid was received and will be reviewed.

1:30 p.m. – Viewing on Ditch Petitions as filed by Todd Winke starting with Seaman Ditch followed by Hopfinger East Ditch followed by Hopfinger West Ditch.

County Administrator/Clerk provided the following updates: budget change requests; April financials; Senior Resources home repair program; Davis-Besse drill achievements; American Rescue webinar; and upcoming meetings.

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