

# OTTAWA COUNTY ENGINEER'S OFFICE

## STORM SEWER TAP PERMIT

DATE: \_\_\_\_\_ CONTACT: \_\_\_\_\_

PERMIT APPLICANT: \_\_\_\_\_

CURRENT MAILING ADDRESS: \_\_\_\_\_

\_\_\_\_\_

PHONE: \_\_\_\_\_ WORK: \_\_\_\_\_ CELL: \_\_\_\_\_

LOCATION – Address: \_\_\_\_\_

TOWNSHIP: \_\_\_\_\_ SECTION: \_\_\_\_ T\_\_N, R\_\_E LOT: \_\_\_\_ TR# \_\_\_\_\_

SUBDIVISION NAME: \_\_\_\_\_ LOT: \_\_\_\_\_ CR# \_\_\_\_\_

SIDE OF ROAD:  N S E W  STAKES IN TO MARK LOCATION: \_\_\_\_\_ YES NO  
(Circle One) (to be initialed by the applicant)

IF NO, DATE STAKES WILL BE IN: \_\_\_\_\_

Distance from property line: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

In accordance with the Ottawa County Commissioners Resolution No. 97-03 dated January 2, 1997, any person desiring to install a conduit or excavate along any County or Township Highway shall be required to obtain a permit from the Ottawa County Engineer for said installation or excavation.

The County Engineer shall approve the pipe being installed as to size, type, and elevation. The tap shall be done in such a manner that the tap is water tight, and the flow of the tile being tapped will not be compromised. The Engineer must approve all work or said work will be liable for removal at the applicant's expense. The applicant shall arrange for inspection of the work by notifying the Engineer's Office at least two working days before backfilling and finalizing any work. After the said inspection the construction site must be returned to its original condition prior to construction.

The applicant shall be responsible for providing for the maintenance and safety of all traffic including control flaggers and traffic control devices as necessary. The acceptance of this permit will constitute an agreement between the applicant and Ottawa County, and that Ottawa County and the Township will be held harmless and free from any claims for damages as a result of installation of said conduit or other work associated with this permit.

General Notes: \_\_\_\_\_

\_\_\_\_\_

Void Date: \_\_\_\_\_

\_\_\_\_\_  
Permit Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ottawa County Engineer

\_\_\_\_\_  
Date

**Only Property  
Owners allowed  
to sign & pay for  
permits.**